## **Punahou Royale**

## **Information for New Residents**

Welcome to our building. The Punahou Royale is a friendly community and a great place to call home. Approximately half of the units in the building are occupied by owners and many of the renters have lived in their apartments for more than 10 years. We know you too will like living here so we prepared this document to inform you about some of the important things you need to know as you become a part of our 'ohana.

- The condominium website is **www.punahouroyale.com**. You should visit the site right away to complete our building registration and to read the House Rules. Failure to register and comply with the rules will result in violations issued to you and fines charged to the owner of your apartment.
- If you have questions about any aspect of living in our building, please contact the Site Manager by calling 955-0014 or visiting their office during posted office hours.
- Moving furniture or other large items, whether into or out of the building, must be arranged with the site manager at least 48 hours in advance.
- Four guest parking stalls are available on the Poki Street side of the building from 6:00pm to 7:00am (see diagram on back). Residents are not allowed to park their vehicles in the guest parking area. Guest vehicles parked in the designated area must be registered on the sign-in sheet in the building lobby. Unregistered vehicles will be towed at the owner's expense. It is **your** responsibility to ensure that your guests park according to these rules.
- The basement parking area is equipped with an electronic security system. If you park on this level you will be issued a security fob by the site manager. All others should refrain from entering or exiting on the Poki Street ramp. It is **your** responsibility to ensure that your guests do not trigger alarms. False alarms triggered by building residents or their guests will result in violations and fines.
- Animals must be on leashes or inside pet carriers and completely controlled when moving through the
  common elements. If any pet or other animal causes a nuisance, unreasonable disturbance, or presents a
  danger to any person in the building, the Board of Directors may require permanent removal of the animal
  from the premises.
- There are trash chutes on each residential floor and a trash room outside the laundry room near Dominis Street. You should refer to Section 7 of the House Rules for specific guidelines on the disposal of rubbish. Large items **may not** be left in the trash room or along the street. Contact the site manager if you have questions.
- Lanais must be clean and orderly. Lanais are not to be used for storage of items such as furniture, surfboards, sports equipment, toys, boxes or bicycles. Items such as laundry, towels, flags and rugs should not be hung from lanai or walkway railings.
- Residents must immediately report flooding or water damage in their units to the site manager.

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 Residents are at all times personally responsible for the conduct of their family, friends, guests and invitees, and for ensuring that these persons abide by the House Rules and Board Policies when they are in or around the building.

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Signed:	_Date:

## **Punahou Royale Guest Parking**

## **Building Wall**



Poki Street

Guest parking hours 6pm – 7am. All vehicles must sign-in. Vehicles not signed-in or parked outside of allowed hours will be towed.